Wisteria Farm IEA Team Rider Handbook 2015-2016

Mission

The mission of Wisteria Farm IEA Equestrian Team is to develop the character of each team member through a focused emphasis on Sportsmanship and Horsemanship. Membership on the Wisteria Farm IEA team will expose each member to the responsibilities and accountability inherent in a team sport as well as providing a true understanding of Horsemanship by exposing team members to all aspects of equine partnership from the barn to the show ring.

 **Attendance and Team Requirements**

-Students are required to take a minimum of four (4) lessons with the team coach each month, on the same day and same time each week between the months of August and May. Lessons are scheduled Monday-Saturdays and are set up on a semester basis. It is a requirement of all team members joining WF’s IEA Team to commit to taking lessons from August 1st through Regional Finals in March and possibly through May should the Team or Individual advance to Zones and Nationals. Should a team member decide to quit the team mid-season, the team members parent/Guardian will be responsible for lesson fees for the remainder of the IEA Season through Regional Finals in the amount of $200/month.

On lesson days Riders are required to arrive 30 minutes prior to their designated lesson time for tack up and warm up. If a student arrives late due to any circumstance, the trainer will not postpone the lesson time. In some circumstances the student is permitted to ride in the lesson, but it is understood that the student’s riding time will be less than the scheduled lesson time. Team members should respect other student’s riding time and be ready to ride at or before their scheduled lesson time. Excused absences are permitted with advanced notice by phone or email 24 hours before scheduled lessons for sickness and family emergencies. Parents will be notified by phone or email if the lesson has to be rescheduled.

Team work outs take place after every scheduled lesson. All WF team riders are required to complete the work out specified on the white board on the day of the lesson. These work outs are specifically designed to strengthen our equestrian athletes. Please allow 20 minutes for these work outs after each lesson is completed and the riders horse has been appropriately groomed, tack cleaned etc.

 (For example, if a team lesson is scheduled at 5:00pm, please arrive at 4:30 pm to groom and tack up your horse. Lesson will go from 5:00-6:00pm. Untacking and grooming should be completed by 6:30pm and work outs will go from 6:30 until 6:50pm.)

Team Work Days will occur once a month. These events are designed as team building exercises and last approximately 2-3 hours. Notice of scheduled work days will be given via email 7-14 days in advance.

**Individual Team Member Requirements**

- Must commit to riding with the team coach at least four (4) times per month from August through May.

- Must have ridden and competed in the discipline and division in which they will

show for one full year. (WF Team Coach has the ability to evaluate and omit this if

she deems appropriate.)

- Able to walk/trot/canter while on a horse in a group setting.

-Can determine the correct diagonal and correct lead without assistance

from the coach.

-Able to tack and untack a horse without assistance.

-Can commit to a competing five times per year per class in your division.

 -All teammates will have to help hold horses, help tack and untack horses, help

fellow team mates mount and dismount and any other tasks requested by coach

and or team parent during horse shows and while at the team barn.

 -You must without exception (other than illness or family emergency) participate

in the show that is hosted by Wisteria Farm Team-either as a

competitor, a volunteer, or both.

**WF Team Rules and Housekeeping**

- Students should use safety at all times.

- Students should arrive 30 minutes prior to their lesson and are expected to stay 20-30 minutes after their lesson is complete. Both specified times are used to prepare, care for, and cool down their horse. An additional 20 min. must be allotted after each lesson for workouts as well adding a total of 50 min. of time after each lesson is completed.

- Students are responsible for cleaning up after themselves. All trash and water bottles should be thrown away in the trashcan as well as cleaning up the mess they or their horse’s make (no manure should be left in wash racks or wear horses were tacked up).

-Gum chewing is not allowed on a horse.

- Horses should be fully cooled down before turning back out or in a stall. No

saddle marks, dirt or sweat should be left on the horse.

- Tack is to be fully cleaned and figure eighted before it is put away on the proper bridle and saddle rack for the horse.

- All gates and stall doors should remain closed at all times. If you open a gate to

go through it, close it behind you.

- Smoking on the property is prohibited.

- No consumption of alcoholic beverages or drugs on the premises.

- You are responsible for any friends or visitors that you bring to the property.

Friends and visitors are also to use extreme caution around the animals and are

not allowed to touch, ride, or handle horses without the instructor’s direction.

-No running around horses in the pasture or around the arena.

- No one is permitted in the pastures without the instructor’s direction.

**Dress Code**

**Lessons**

Hard hats and proper footwear are required while mounted. Chin straps must be

buckled before mounting the horse. Hair is to be placed neatly under your hard hat.

Boots, britches and a tucked in shirt are required while mounted.

 Horse Shows

Proper show attire while competing at horse shows includes a white show shirt (with an

embroidered WF collar), a show jacket, gloves, leather show boots and hair neatly placed

into a hunt cap or helmet with a hair net.

**Wisteria Farm Team Uniforms**

All Wisteria Farm IEA Riders are required to Purchase WF Wind pants, WF Jackets, WF Polo Shirts, WF baseball hats and WF embroidered show Collars. There are also optional items that can be ordered such as WF sweat shirts and decals.

**Release Agreement**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in signing this agreement hereby

declare acknowledgement that I have read and understand the handbook and the rules and

regulations stated above to be a member of Wisteria Farm IEA Equestrian Team.

Signature of Student\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Witness \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

 Release Agreement:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby:

1. Release, waive discharge not to sue Wisteria Farm and/or

Alexandra Linscheid O’Toole, their employees, operators, horse owners, investors, and each of

them, their officer, agents, lessees, and participants (all hereafter collectively

referred to as “releasees”) from any and all claims, loss, damage, and liability to the

undersigned, his or her personal representatives, assigns, heirs, next of kin, or

anyone claiming through them, arising out of strict liability or negligence of releases

which causes undersigned injury, death, damages or property damages. I hereby

covenant to hold releases harmless and indemnify releasees for any claim judgment

or expense, including attorney fees and costs of litigation, releasees may incur

arising out of my activities of presence, directly or indirectly, at or on the farm or on

the property of releasees or at any and all horse shows.

2. Understand that my entry, directly or indirectly, on the farm or premises of

releasees, riding, showing, or attending horse shows, involves danger and risk of

injury or death, that condition of horseback riding and horses change from time to

time and may become more hazardous, and that there is inherent danger in horses

and riding which I appreciate and voluntarily assume, because I choose to do so. I

have observed horses and riding of the type that I seek to participate in and I have

inspected the grounds (both farm and horse show facility) horse, and equipment

provided. I further know that other riders, horses, and participants pose a danger to

me; nevertheless, I voluntarily elect to accept all risks connected therewith and/or

my participation.

3. I verify that no representations or inducements have been made to me to sign this

release. I further expressly agree that the foregoing release, waiver and indemnity

agreement is intended to be as broad and inclusive as permitted by the laws of the

state in which I participate in activities conducted by the releasees and that if any

portion thereof is held invalid, it is agreed that the balance shall, not withstanding,

continue in full legal force and effect.

The undersigned has read, voluntarily signed and understands that this release and

waiver of all liability and indemnity agreement fully releases Wisteria Farm

Alexandra Linscheid O’Toole and their “releasees” for any liability to the

undersigned.

 Warning: Under Georgia Law, the equine activity sponsor or equine professional is not

liable for an injury to or the death of a participant in equine activities resulting from

inherent risks of equine activities, pursuant to Chapter 12 of Title 4 of the Official Code

of Georgia Annotated.

 Read carefully before signing.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cost Schedule

 Lesson Fee $200.00 (4 lessons/month) paid by the first lesson of each month.

Checks made payable to Wisteria Farm

Checks or cash should be given to Alexandra Linscheid O’Toole by the first lesson of each month. This pays for 4 lessons during the month. All lessons Must be made up within the month.

 Additional Team Fees

IEA Member Fee $180 (includes yearly IEA Team membership fee, yearly individual IEA Membership Fees, Back Number fee) Checks made payable to Wisteria Farm .

 Extra one time costs (WF required clothing , riding/show attire, horse shows, etc…Invoiced separately) All returning riders may use clothing from the previous year.

 IEA horse shows fees occur before the event and are due by the date given by Wisteria Farm for each show, usually 3-4 weeks before the show date. Class fees vary between $40-$50/class depending on the show.

 Coaches fee per day/ per rider $50.00 made payable to Wisteria Farm. This fee is due the same day as the show fees made out to Wisteria Farm. This fee includes class selections and professional coaching the day of show (warm-up and in the ring) and ring steward assignments.

For IEA shows not at Wisteria Farm there are shipping fees, stall fees, shavings fees etc. associated with transporting WF’s horses and housing WF’s horses at each show which will be equally allocated between all riders competing at that show.

I, , do hereby acknowledge that I have read and understood the fees associated with team membership.

**Signed**  **Date**

 Rider Information

Student’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOB\_\_\_\_\_\_\_\_\_\_ Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Name and Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Name and Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best Family Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Height of Rider\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Weight of Rider\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Emergency Contact\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_